

# RESERVATION FOR EXHIBIT SPACE OEMA conference 2005

Company name: \_\_\_\_\_

Type of product/service: \_\_\_\_\_

Key contact name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Company website or email contact address to be included on OEMA website: \_\_\_\_\_

I would be happy to conduct business online: Yes \_\_\_\_\_ No \_\_\_\_\_

Local Representative(s): \_\_\_\_\_

Please list local representatives for Oregon.

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

## Booth Reservations

<b>First Booth</b>	<b>1@</b>	<b>\$300 = \$</b>	_____
<b>Additional Booths</b>	<b>__@</b>	<b>\$250 = \$</b>	_____
<b>Additional luncheon tickets (1 provided w/first booth)</b>	<b>__@</b>	<b>\$10 = \$</b>	_____

We will need: Internet access Yes No **@ \$75= \$** \_\_\_\_\_

We will need Electricity Yes No Telephone access Yes No

### **Booth Location preferences:**

We will assign location on a first come, first serve basis. We will also take into account the needs of exhibitors. If you have a specific need, please let us know. \_\_\_\_\_

\_\_\_\_\_

Firms we **DO** wish to be near: (within 3 booths) \_\_\_\_\_

\_\_\_\_\_

Firms we **DO NOT** wish to be near: (within 3 booths) \_\_\_\_\_

\_\_\_\_\_

Over

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Before June 30: Reservations accepted for library-related exhibits.

After July 1: Reservations accepted from other exhibitors as space allows.

Please note: OEMA designated vendor reserves the right to sell books written by the authors who have been invited to the conference.

Please complete and sign this form. Payment must accompany form. This conference accepts CHECKS ONLY, no credit cards.

**Please make checks payable to: OEMA Conference 2005.**

Exhibitor agrees to abide by all the rules and regulations governing this conference as printed in the application materials. Acceptance of this application by OEMA constitutes a contract. No refunds will be given after July 31, 2005. Exhibitor assumes responsibility and agrees to indemnify and defend the Oregon Educational Media Association and their respective agents against any claims or expenses arising out of use of the exhibitor premises. Exhibitor understands that the Oregon Educational Media Association does not maintain insurance covering the Exhibitor's property and it is the sole responsibility of the Exhibitor to obtain such insurance. In cases of refund, \$100 handling fee will be retained. Exhibitors understand that minor schedule changes may occur and that the times given in this application are tentative. Exhibitors receive a corporate membership in OEMA with the first exhibit booth purchases. Commercial members receive the OEMA newsletters and journals and annual membership directories and free company link-up to the OEMA website. Unless you indicate otherwise, the membership will be made in the name of your local representative.

Confirmation Signature \_\_\_\_\_ Date \_\_\_\_\_

Return application and payment to:

Peggy Whitney  
OEMA Exhibits  
1148 Ulysses Dr  
Bend, Or 97701-3967